

What you need to know . . .

2017 Summer Camp

Registration

Registration for Camp He Ho Ha summer camps 2017 will open at 10am Wednesday, February 1, 2017.

Payment:

- An online \$100.00 deposit required to complete registration. This can be done with a VISA, Mastercard, a Debit VISA, or a prepaid credit card.
- If a public trustee handles the camper finances, please ensure they have submitted the deposit funds to camp prior to Jan ____st, 2017 to ensure that the funds are available at the time of registration.
- Remaining Camp fees must be paid at least 4 weeks prior to the first day of the registered camp. Our system will automatically withdraw the remaining balance from the credit card if we do not receive the balance by this due date.
- Personal Cheques or Money Orders will not be accepted.

Refund/Cancellation Policy:

Refunds will be issued to individuals who must cancel due to illness, when substantiated by a medical note from the doctor. A medical note **must** be received within 2 weeks of cancellation.

Refunds will be issued to individuals who cancel for any reason **30 days** prior to the first day of the scheduled camp. If the cancellation occurs 14 and 30 days prior to the first day of the scheduled camp fees will be refunded excluding the deposit. If the cancellation occurs 14 days or less prior to the first day of the scheduled camp the registrant is responsible for the camper fee in full, unless due to medical reasons (which must be substantiated by a medical note from a doctor).

If an aide has been registered to accompany the camper, the above refund/cancellation policy also applies.

Transportation

For the 2017 Camp season we have been obliged to initiate a **bus transportation fee of \$25.00**. This fee is a non-refundable flat rate charge and will include either one way bus transportation or round-trip bus transportation from the TELUS World of Science Centre (11211 142nd Street). Please use only the 111th Avenue entrance and parking lot.

We understand that the mode of transportation may not be confirmed at the time of registration. Please ensure the camper's account is updated and the fees are paid if they will be using the bus transportation.

IMPORTANT NOTE: If the registration for bussing has not been completed, the camper will be denied transportation from TELUS World of Science. We will not be accepting payment at the time of bus check-in.

If the transportation arrangements change more than 10 days prior to their attendance to camp, please sign into the account and make the necessary changes within the registration form. If the arrangements change within 10 days of attending camp or during the camper's stay with us, please notify the staff at (780) 429-3277 Ext. 240

First Day of Camp

BUS TRANSPORTATION:

Please be at the **TELUS World of Science Centre on the first day of camp at 8:30am** or sooner because the bus will be LEAVING at 9:00am. Any campers who miss this bus time will have to arrange for alternate means of transportation.

IMPORTANT NOTE: Due to scheduling matters there will be no bussing provided from Edmonton on the first day of SEN 1 (May 29th, 2017)

PRIVATE TRANSPORTATION: If campers are arriving at camp by private transportation, please plan on arriving at Camp He Ho Ha between **10:30-11:00am**.

Last Day of Camp

BUS TRANSPORTATION:

The bus will return the campers on the last day of camp to the **Telus World of Science Centre between 11:00-11:30am for all camps**.

DATS: For individuals traveling by DATS, we recommend pick-up be scheduled for 11:45am or later in the event that the bus experiences some difficulties. Camp He Ho Ha is no longer responsible for the camper upon arrival to the bus drop-off location. If the camper requires assistance to meet DATS, please ensure an individual is at the bus to assist them.

PRIVATE TRANSPORTATION: If the camper is taking private transportation from Camp, please ensure that they are **departing at 10:00 AM** for all camps.

*****THERE IS A \$150.00 FEE FOR ANY PICKUP THAT IS MORE THAN 30 MINUTES LATE*****

Late would be 10:30am at Camp He Ho Ha or 12:00pm (noon) at Telus World of Science

Airport Pick-up: For campers traveling by plane, please notify camp so arrangements can be made for pick up, as well as Camp's cost for this service. We will require a copy of the flight itinerary a minimum of 5 days in advance. When booking the flight, it must arrive at the airport after 10:00am on the first day of camp, or anytime the day after and depart from the airport before 12:00 Noon on the last day of camp, or anytime the day before.

Medical Form

Please submit the 2017 Camp He Ho Ha Medical Form as soon as possible following registration.

Please scan and email your completed medical form to coordinator@camphehoha.com. If e-mail submission is not possible, you may fax the medical form to: 1-780-797-3812, or send by regular mail to P.O. Box 182, Seba Beach, AB, T0E 2B0.

All campers and accompanying children MUST submit a 2017 Camp He Ho Ha Medical Form to attend Camp programs at Camp He Ho Ha.

If a Medical Form is not submitted by the deadline, the Camper Registration will be cancelled without refund.

REMINDER: The 2017 Camp He Ho Ha medical form must be completed, signed, and dated by a physician no earlier than January 1, 2017.

For campers on the waitlist, it is also encouraged that a medical form is submitted in the case of an opening becoming available.

The 2017 Camp He Ho Ha Medical form deadline is no later than 4 weeks prior to the first day of the registered camp.

Preparing for camp:

Camper Profile:

This form is to be completed the **day before** the camper arrives at Camp Health, Hope & Happiness. Please describe in **detail** the best method of personal care for this camper and explain how much the camper can do on his/her own. This form is used to catch any changes between when the Camper Registration/Medical Form were completed and when the camper actually arrives on site.

Tuck money:

We recommend approximately \$50.00 for the week for tuck money. This allows the camper to purchase 1-2 souvenirs as well as have a few dollars each day for edibles. (The cost of a T-shirt is \$15.00)

Medications:

It is necessary that each camper arrive at Camp with ALL necessary prescriptions, medication / apparatus and / or appliances. Please check with your physician that all prescriptions are renewed, filled and sufficient to last the total camp period. **ALL MEDICATIONS MUST BE PRE-PACKAGED IN DOSETTES, OR BUBBLE PACKS FROM THE PHARMACIST. DO NOT SEND PRESCRIPTION BOTTLES OR SMALL ENVELOPES.** This allows the Nursing Staff to administer medications with minimal complication.

Diabetes: Campers with diabetes must bring insulin, syringe, needles and glucometer/testing strips. Please ensure instructions are clear on the application form and camper profile.

Allergic Reactions: If the camper is anaphylactic, they must bring an **Epi-pen**, or whatever may be necessary. Check with the physician.

Personal Drugs: Camp Health, Hope & Happiness is **NOT** responsible for supplying or paying for prescription drugs required by campers.

Ileostomy Bags & Catheters: Campers must come with adequate supplies for the camp period; (ie: cement, solvent, etc.) If the camper has poor bladder control, extra clothing must be provided. Send a sufficient number of attends and liners with the camper. (Please detail typical daily use of supplies or mark "as needed").

Please ensure that the above items are enclosed in the same envelope, labeled with the Camper's first and last name. Hand in the envelope to the person in charge at check-in. Please **do not** put the envelope in the suitcase.

Special Diets: At camp we do our best to accommodate all of our campers/aides special diets. It is necessary that camp is aware of any special diets of campers/aides prior to their arrival so that we are able to meet their needs. Please indicate all dietary concerns and requirements within the registration, medical form and Camper Profile (if there is a diet change between registration completion and attendance to Camp).

Important Note: Due to severe Peanut Allergies we ask that you do not bring any products, or food that contains peanuts, nut oils, or traces of nuts.

Packing for Camp:

Please **label all camper's luggage** with masking tape, including their first and last name, and 1 of 2, 2 of 2 etc.

Clothing List: Please fill in the Camp He Ho Ha clothing list completely and **place in camper's luggage** for drop off at the bus or at camp. Camp staff will ask that the clothing list remains in luggage until arrival in assigned cabin. Ensure that all items are labeled with a **non-water soluble** laundry pen. Include enough clothing and personal care items for the duration of the camper's stay.

Laundry Services: Laundry services are not provided to campers, if laundering services are required, there is a \$10.00 per load surcharge on all laundry. Please ensure that campers come with adequate clothing for the duration of their stay. Adequate, basic clothing is essential. At camp, activity level is high and therefore clothes are changed daily due to maintain proper hygiene. If you have questions about this, please call the coordinator.

Electronics: Camp is **NOT** responsible for lost items. If avoidable, please do not send electronics to camp. We discourage the use of electronics unless they are used as a Camper communication device. Also note; cell phones are stored in a locked enclosure away from the campers for the duration of their stay to prevent loss.

During a Camper's Stay

Visiting:

This is strongly discouraged, as it can be very disruptive to the camper and cabin. Allow the camper the maximum opportunity to benefit from their stay. Visit only if you have made prior arrangements with the Camp Coordinators.

Phone Calls:

Camp Health, Hope & Happiness is not responsible for any long distance calls and prefers that campers not use the phones.

Camper Screening:

Camp Health, Hope & Happiness retains the right to terminate a camper's attendance to camp due to contagious illness (ie: flu, cold, chicken pox etc.) or other communicable concerns (ie: head lice, etc.)

FSCD: A camp letter verifying a child's attendance to Camp He Ho Ha will be provided for all children (18 years of age and younger) whose registration indicates the intention to apply for social assistance with Family Support for Children with Disabilities. Please ensure the registration form indicates correctly to ensure that you receive a letter.

We are looking forward to offering you an amazing camping experience at Camp Health, Hope & Happiness. Thank you so much for your cooperation in the above matters. If you have any questions, please contact the office at **(780) 429 – 3277 ext 240** between 8:00AM and 4:30PM.

Sincerely,

Camp He Ho Ha